

MEETING: WBCCG Governing Body

Item Number: 10.2

DATE: Tuesday 28 June 2016

REPORT TITLE:	Chairperson's Report – Audit Committee
CORPORATE OBJECTIVE ADDRESSED:	Function as an organisation that consistently delivers its statutory duties
REPORT AUTHOR:	Maurice Smith
PRESENTED BY:	Maurice Smith
RECOMMENDATIONS/DECISION REQUIRED:	Governing Body to note comments
<p>EXECUTIVE SUMMARY</p> <p>The Audit Committee was fully informed by all standard reports.</p>	
FURTHER ACTION REQUIRED:	As per agreed actions section.
<p>EQUALITY AND DIVERSITY: Confirmed that any changes to service or procedure introduced as a result of this report do not impact adversely on any of the protected groups covered by the Equality Act 2010.</p>	



CHAIRPERSON'S REPORT

Chairperson's Name	Maurice Smith (Chair)
Committee Name	Audit Committee
Date of Meeting	24 May 2016
Name of Receiving Committee	Governing Body
Date of Receiving Committee Meeting	28 June 2016
Officer Lead	Mike Tate

<i>The top 3 risks identified during the meeting & initials of lead with designated responsibility</i>		
1.	Better Care Fund	MT
2.	Primary Care Co-Commissioning	MT
3.	Care Home Quality Monitoring	JS

Attendance at the meeting#:	Quorate
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<i>Was the agenda fit for purpose and reflective of the committees Terms of Reference?</i>	Yes
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Narrative report outlining the key issues of the meeting
<p>The Audit Committee was fully informed by all standard reports.</p> <p>Annual Report and Accounts:</p> <ul style="list-style-type: none"> The Committee approved the Annual Report and Accounts. All financial targets have been met and the deadline for submission of the accounts was met. <p>Head of Internal Audit Opinion:</p> <ul style="list-style-type: none"> The document was received and noted by the Committee. <p>External Audit Annual Governance Report:</p> <ul style="list-style-type: none"> The Annual Governance Report was presented to the Committee giving an unqualified Audit Opinion. <p>Letter of Representation:</p> <ul style="list-style-type: none"> The letter of representation was approved. <p>Internal Audit Progress Report:</p> <ul style="list-style-type: none"> Seven reports had been finalised since the previous Audit Committee meeting - four achieved significant assurance, one received high assurance and two were advisory. <p>Internal Audit Follow Up Report:</p> <ul style="list-style-type: none"> Outstanding follow up actions are not yet due.

Excellent (well attended) **Acceptable** (some apologies) **Unacceptable** (not quorate)

Staff Survey Report – Anti-Fraud:

- There had been continued improvement regarding response rates.

Counter Fraud Annual Report:

- The majority of standards have been assessed as ‘green’.
- Arrangements are in place to progress ‘amber’ assessments.

Tender Waivers:

- Tender waiver for Attain was approved.

Agreed actions from the Meeting		Name of lead with designated responsibility for the action/s
5	Tender Waivers: Forensic Services. Bring the value of the award, when determined, to Audit Committee.	CH
7.1	Ensure that Committee members are aware of their personal responsibility in respect of declaring potential conflicts of interest.	TC

Chairperson’s Additional Comments

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