

MEETING: Governing Body

Item Number: 11.4

DATE: 24th November 2015

REPORT TITLE:	Chairpersons Report for Wigan Central Locality
CORPORATE OBJECTIVE ADDRESSED:	1. Supporting our population to stay healthy and live longer in all areas of the Borough.
REPORT AUTHOR:	Matthew Cooper
PRESENTED BY:	Dr Tony Ellis
RECOMMENDATIONS/DECISION REQUIRED:	For Information
<p>EXECUTIVE SUMMARY</p> <p>This report provides an overview of activity within Wigan Central locality in October 2015</p> <ul style="list-style-type: none"> • There was no October GP Locality meeting replaced with Borough Wide QIPP Event. 	
FURTHER ACTION REQUIRED:	NONE
<p>EQUALITY AND DIVERSITY: Confirmed that any changes to service or procedure introduced as a result of this report do not impact adversely on any of the protected groups covered by the Equality Act 2010.</p>	

CHAIRPERSON'S REPORT

Chairperson's Name	Dr T Ellis
Committee Name	Wigan Central Locality Committee
Date of Meeting	20 th October 2015
Name of Receiving Committee	Governing Body
Date of Receiving Committee Meeting	24 th November 2015
Officer Lead	Matthew Cooper Executive Support Officer

Attendance at the meeting[#]:	N/A
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<i>Was the agenda fit for purpose and reflective of the committees Terms of Reference?</i>	N/A
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Narrative report outlining the key issues of the meeting
<p><u>GP Locality Meeting</u></p> <p>There was no Wigan Central GP Locality Meeting, as it was the borough wide QIPP event.</p> <p><u>Practice Managers Central & North Wigan Meeting</u></p> <p>Jonathan Kerry – IT- 5 year forward plan</p> <p>Jonathan spoke about the Wigan Vision & work under way across GM to meet Information/workflow needs in a structured manner. All practice managers to be invite to new working groups being created for GP2GP and computer records.</p> <p>Auto-enrolment</p> <p>Software discussed, to help with NHS pension auto enrolment.</p> <p>DNA CPR Forms</p> <p>Practices raised issues with sending DNACPR/SOI etc.</p> <p>Primary Care Standards</p> <p>Claire talked through the standards & PCS documents that were circulated last week. Cancer event arranged by Liam Hosie for the 25/11/15, mandatory if signing up to prep stage.</p> <p>AOB</p> <p>111 / OOH, Wed pm.</p> <p>On the 10th Nov there will be an audit of answer phone machines to ensure practices have the new 111 message in place.</p>

[#] **Excellent** (well attended) **Acceptable** (some apologies) **Unacceptable** (not quorate)

- Suzanne to clarify answer phone for Wednesday afternoon with Fiona Bremner.
- Suzanne to compose email regarding Christmas OOH cover.

Vanguard Bid – no practices within the localities present have given their support to the bid or been approached to do so.

Additional Information

Practices were asked to sign up to the preparatory stage of the Primary Care Standards.

Chairperson's Additional Comments

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MEETING: Governing Body

Item Number: 11.5

DATE: 24th November 2015

REPORT TITLE:	Chairpersons Report for North Wigan Locality
CORPORATE OBJECTIVE ADDRESSED:	1. Supporting our population to stay healthy and live longer in all areas of the Borough.
REPORT AUTHOR:	Matthew Cooper
PRESENTED BY:	Dr Peter Marwick
RECOMMENDATIONS/DECISION REQUIRED:	For Information
EXECUTIVE SUMMARY	
<p>This report provides an overview of activity within North Wigan locality in October 2015</p>	
FURTHER ACTION REQUIRED:	NONE
<p>EQUALITY AND DIVERSITY: Confirmed that any changes to service or procedure introduced as a result of this report do not impact adversely on any of the protected groups covered by the Equality Act 2010.</p>	

CHAIRPERSON'S REPORT

Chairperson's Name	Dr P Marwick
Committee Name	North Wigan Locality Committee
Date of Meeting	20 th October 2015
Name of Receiving Committee	Governing Body
Date of Receiving Committee Meeting	24 th November 2015
Officer Lead	Matthew Cooper Executive Support Officer

Attendance at the meeting[#]:	N/A
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<i>Was the agenda fit for purpose and reflective of the committees Terms of Reference?</i>	N/A
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Narrative report outlining the key issues of the meeting

<p><u>GP Locality Meeting</u></p> <p>There was no North Wigan GP Locality Meeting, as it was the borough wide QIPP event.</p> <p><u>Practice Managers North & Central Wigan Meeting</u></p> <p>Jonathan Kerry – IT- 5 year forward plan</p> <p>Jonathan spoke about the Wigan Vision & work under way across GM to meet Information/workflow needs in a structured manner. All practice managers to be invite to new working groups being created for GP2GP and computer records.</p> <p>Auto-enrolment</p> <p>Software discussed, to help with NHS pension auto enrolment.</p> <p>DNA CPR Forms</p> <p>Practices raised issues with sending DNACPR/SOI etc.</p> <p>Primary Care Standards</p> <p>Claire talked through the standards & PCS documents that were circulated last week. Cancer event arranged by Liam Hosie for the 25/11/15, mandatory if signing up to prep stage.</p> <p>AOB</p> <p>111 / OOH, Wed pm.</p> <p>On the 10th Nov there will be an audit of answer phone machines to ensure practices have the new 111 message in place.</p>

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Vanguard Bid – no practices within the localities present have given their support to the bid or been approached to do so.

Additional Information

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Chairperson's Additional Comments

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MEETING: Governing Body

Item Number: 11.6

DATE: 24th November 2015

REPORT TITLE:	ULC LOCALITY EXECUTIVE GROUP REPORT (October 2015)
CORPORATE OBJECTIVE ADDRESSED:	Function as an effective commissioning organisation that puts patients first.
REPORT AUTHOR:	Dr Sanjay Wahie
PRESENTED BY:	Dr Sanjay Wahie
RECOMMENDATIONS/DECISION REQUIRED:	None
EXECUTIVE SUMMARY	
<p>This report provides an overview of activity within ULC locality in October 2015.</p>	
FURTHER ACTION REQUIRED:	
<p>EQUALITY AND DIVERSITY: Confirmed that any changes to service or procedure introduced as a result of this report do not impact adversely on any of the protected groups covered by the Equality Act 2010.</p>	

CHAIRPERSON'S REPORT

Chairperson's Name	Dr Sanjay Wahie
Committee Name	ULC Locality Executive Meeting
Date of Meeting	20 th October 2015
Name of Receiving Committee	Governing Body
Date of Receiving Committee Meeting	24 th November 2015
Officer Lead	Gillian Watson (Locality Executive Support Officer)

<i>The top 3 risks identified during the meeting & initials of lead with designated responsibility</i>	
1.	None reported
2.	
3.	

Attendance at the meeting[#]:	
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<i>Was the agenda fit for purpose and reflective of the committees Terms of Reference?</i>	Yes
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Narrative report outlining the key issues of the meeting	
<p><u>ULC GP & Practice Managers Meeting</u></p> <p>The ULC GP Locality Meeting and Practice Managers meeting on the 20th October were cancelled due to the QIPP Event.</p> <p><u>QIPP Event</u></p> <p>All practices were compliant and attended the event</p>	
Agreed actions from the Meeting	Name of lead with designated responsibility for the action/s

[#] **Excellent** (well attended) **Acceptable** (some apologies) **Unacceptable** (not quorate)

Chairperson's Additional Comments

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